

The Western Australian Swimming Association Inc.

2018 Annual General Meeting

In accordance with rule 14.1(b) of the Association's Constitution, the **2018 Annual General Meeting** of the Western Australian Swimming Association (Inc.) trading as Swimming WA was held at:

Venue: UWA Business School
Hackett Drive
Crawley

Date & Time: Saturday, 6th October 2018 11:05am start

Meeting Minutes

1. Annual General Meeting Opening

The President of The Western Australian Swimming Association Inc. (SWA), Mr Louis van Aardt welcomed all to the 2018 Annual General Meeting (AGM) and declared the meeting open at 11:05am. He thanked those in attendance for their support of SWA.

2. Accreditation of Delegates

Mr van Aardt confirmed that Delegate eligibility for voting was circulated to all Clubs on 24th August 2018, in accordance with the SWA Constitution. He advised that in accordance with the SWA Constitution, the meeting was declared to have a quorum with seven (7) Directors and 34 eligible Delegates present, along with Observers (Visitors) and stakeholders.

Eligible Delegates:

Albany Swimming Club	Nathan	Hadlow
Aqua Attack Swimming Club	Rob	Blair
Arena Swimming Club	Jennifer	Popham
Breakers WA Swimming Club	Sonia	Knox
Broome Barracudas Swimming Club	Naomi	Findlay
Bunbury Swimming Club	Elissa	Cox
Canning Lightning Swimming Club	Heather	Adams
GMAS Swimming Club	Anita	Skelton
Guildford & Kalamunda Districts Swimming Club	Trevor	Verran
Kalgoorlie Swimming Club	Louise	Billinghurst
Karratha Swimming Club	Adi	Voigt
Kwinana Swimming Club	Tony	Ball
Mandurah Swimming Club	Graham	Shackles
Manjimup Marlins Swimming Club	Amy	Sarre
Moora Swimming Club	John	Main
Mt Barker Swimming Club	Adam	Cousins
Northam Swimming Club	Joanne	Stephen

Newman Churchlands Swimming Club	Damien	Giumelli
North Coast Swimming Club	Bernadette	Smith
Peel Aquatic Swimming Club	Darren	Michael
Perth City Swimming Club	Hamish	Rose
Riverton Aquanauts Swimming Club	Vanessa	Jackson
Rockingham Swimming Club	Stephen	Hughes
SouthLake Dolphins Swimming Club	Mike	Belke
South Shore Swimming Club	Debbie	Doody
Southside Penrhos Wesley Swimming Club	Stella	Carrara
Superfins Swimming Club	Steve	Munks
Thornlie Swimming Club	Stephen	Milford
Tuart Hill Swimming Club	Peter	Petroff
UWA West Coast Swimming Club	Stuart	Moran
Victoria Park Swimming Club	Jason	Frehner
Wagin Swimming Club	Ali	Watt
Westside Christchurch Aquatic Swimming Club	Bill	Kirby
Wongan Hills Swimming Club	Alf	Matthews

SWA Board Directors:

President	Mr Louis van Aardt
Director	Mr Tim Andrew
Director	Mr Barry Cook
Director	Mr Peter Galvin
Director	Mrs Dorothy Harris
Director	Mrs Lara Mist
Director	Mr Travis Nederpelt

SWA Life Members:

Life Member	Mr Peter Anderson
Life Member	Mrs Lesley Arrowsmith
Life Member	Mrs Kaye Bolger
Life Member	Mrs Stella Carrara
Life Member	Mr Alf Matthews
Life Member	Mr Greg Wilson

SWA Staff Members:

Chief Executive Officer	Darren	Beazley
Executive Assistant	Nerida	Griffiths
General Manager Special Projects	Geoffrey	Reid
General Manager Performance & People	Carolyn	Morrison
General Manager Commercial Operations	David	Johnson
General Manager Marketing	Ron	Woodbine
Membership & Merchandise Manager	Ryan	Dye
Competition & Pathways Manager	Zac	Acott
Westswim Operations Manager	Andrea	Maeda

Club Services Coordinator	Georgi	Powers
Competitions Coordinator	Brighton	Pass
Development Officer	Cecily	Clay
OWS Coordinator	Josh	McCleery
Regional Development Officer	Tristan	Wood

Observers (Visitors):

DLGSC	Alison	Tilt
Swimming Australia	Tim	Bingham
Swimming Australia	Paul	Malcolm
Swimming WA Ambassador	Joshua	Hofer OAM
Breakers WA Swimming Club	Megan	Van Selm
Bunbury Swimming Club	Natalie	Stewart
Central Aquatic Swimming Club	Ross	Rogers
Guildford & Kalamunda Districts Swimming Club	Trish	Verran
Guildford & Kalamunda Districts Swimming Club	Rachel	Pendal
Moora Swimming Club	Paull	Brown
Mt Barker Swimming Club	Norman	Bario
North Coast Swimming Club	Michelle	Houwen
North Coast Swimming Club	Sarah	Kimber
North Coast Swimming Club	Bernie	Smith
Northam Swimming Club	Darryl	Wood
Northam Swimming Club	Jocelyn	Ryan
Perth City Swimming Club	Chris	McMillan
Peel Aquatic Swimming Club	Samantha	Larmour
Peel Aquatic Swimming Club	Karin	Hazell
Rockingham Swimming Club	Kate	Cullinane
SouthLake Dolphins Swimming Club	Erika	Wallington
SouthLake Dolphins Swimming Club	Stacey	Kjellgren
SouthLake Dolphins Swimming Club	Kylie	Dekkers
South Shore Swimming Club	Mel	Joy
South Shore Swimming Club	Ray	Pearce
Southside Penhros Wesley Swimming Club	Grant	Shillington
Southside Penhros Wesley Swimming Club	Helen	Harding
St Hilda's Swimming Club	Helen	Hull
Tuart Hill Swimming Club	Graeme	Brown
UWA West Coast Swimming Club	Jennifer	Chong Sue
UWA West Coast Swimming Club	Kate	Reynolds
UWA West Coast Swimming Club	Tommaso	D'Orsogna
UWA West Coast Swimming Club	Steven	Hill
Victoria Park Swimming Club	Debby	Shephard
York Swimming Club	Jacqui	McNamara
York Swimming Club	Jayson	McNamara

3. Apologies

Mr van Aardt informed the meeting of the apologies received by the SWA office and noted them;

Apologies:

Swimming Australia Director	Mr Bruce Havilah
SWA Finance & Governance Committee Chair	Mr Mark Griffiths
Life Member	Mr John Ryan
UWA West Coast Swimming Club	Mr Michael Shaw

4. Vale – Mr Ron Patching

Mr van Aardt informed the meeting that during 2017/18, SWA saw the passing of Mr William (Roy) John former SWA Board Member. and Mr Gordon Shaw, Mandurah Swimming Club Head Coach. It was with sadness that the Association marked the passing of Mr John and Mr Shaw and expressed its sincere condolences to their families and those whose lives they touched in the swimming community.

The President requested the meeting to stand and observe a minutes silence. All stood and acknowledged the passing of Mr John and Mr Shaw.

5. Minutes of the Annual General Meeting held on 7th October 2017

The President informed the meeting the Minutes of the SWA 2017 AGM were distributed last year in accordance with the SWA Constitution following the 2017 AGM and were included in the Notice of the AGM on 24th September 2018. He asked if there were any questions or matters arising from the Minutes of the 2017 AGM?

There being no amendments, Mr van Aardt called for a mover and seconder that the Minutes of the SWA 2017 AGM be accepted as a true and accurate record:

Moved: Stuart Moran (UWA West Coast Swimming Club)

Seconded: Sonia Knox (Breakers WA Swimming Club)

Mr van Aardt requested a show of the blue voting cards from eligible Delegates for the acceptance of the 2017 Minutes of the SWA AGM.

Carried: Unanimously

6. Presentation of Annual Reports for 2017/18

Mr van Aardt requested that the Chief Executive Officer, Mr Darren Beazley, present the SWA President and Chief Executive Officer's Report. He asked the meeting that all questions be saved until the conclusion of the Annual Report presentations. Mr Beazley presented a brief overview of the 2017/18 achievements and did so presenting a PowerPoint presentation to the meeting. The President asked if those present had any questions? There were none.

6.1 WA Finance and Governance Committee Report for 2017/18

The President requested that in the absence of the Chair of the Finance and Governance Committee (Mr Mark Griffiths), Mr Peter Galvin from the Finance and Governance Committee present the SWA Finance and Governance Committee Report with the Chief Operating Officer, Mr Geoffrey Reid, to assist Mr Cook with any questions arising from the Report.

Mr Galvin thanked Mr van Aardt. He said that the Committee has worked with SWA Management and the Board throughout the year and is pleased to present the SWA Financial Report for 2017/18 to the meeting. Mr Galvin and Mr Reid explained the Financial Reports.

There being no questions regarding the Finance and Governance Committee Report, Mr Galvin advised the meeting that the SWA Finance and Governance Committee were satisfied with the financial performance of the Association in 2017/18 (\$7,642.00 surplus), and looks forward to further positive developments in the year ahead.

6.2 Auditor's Report (KPMG)

The President requested that Mr Reid present the SWA Auditor's Report conducted by KPMG for 2017/18. He also requested Mr Galvin from the SWA Finance and Governance Committee to assist Mr Reid with any questions arising from the Report. Mr Reid drew the attention of the meeting to the Annual Report. Mr Van Aardt asked if those present had any questions? There were none.

The President called for a mover and seconder that the SWA Annual Reports for 2017/18 be accepted as a true and accurate record:

Moved: Sonia Knox (Breakers WA Swimming Club)

Seconded: Stuart Moran (UWA West Coast Swimming Club)

Mr van Aardt requested a show of the blue voting cards from eligible Delegates for the acceptance of the SWA Annual Reports for 2017/18.

Carried: Unanimously

7. Elections as Required

7.1 Two (2) Elected Directors of the SWA Board – Three (3) Year Term

The President informed the meeting that the SWA Board was advised at the August 2018 Board meeting that the Terms of Mr Travis Nederpelt and Mrs Lara Mist ended effective as of 6th October 2018. Both Mr Nederpelt and Mrs Mist notified the Board that they would not be seeking re-election. Mr van Aardt acknowledged the significant contribution of Mr Nederpelt and Mrs Mist to the SWA Board over the past three (3) years and thanked them on behalf of all involved in WA Swimming. A presentation was made to both.

The President informed the meeting that in accordance with the SWA Constitution, the Notice of the SWA AGM was circulated advising the Membership of the positions to be elected. He said that the number of nominations for the position of Elected Director received equated to more than the number of vacancies required. In accordance with Rule 23.2 (e) of the SWA Constitution, SWA affiliated Clubs for the 2018/19 Membership year were invited to vote. Voting was online and closed at 12:00 noon on Friday, 5th October 2018. The President confirmed that a quorum was achieved and therefore declared the result of the election as:

Mrs Shaza Salleh: elected as Director for a three (3) year Term.

Mrs Helen Hull: elected as Director for a three (3) year Term.

The President congratulated Mrs Salleh and Mrs Hull on their appointment and invited them to join their fellow Board Members at the front of the auditorium. He also acknowledged Mr Tommaso D'Orsogna for nominating for the SWA Board vacancy and thanked him for wishing to serve on the SWA Board.

8. SWA Patron and Vice Patrons

The President informed the meeting that as per Rule 5.2 of the SWA Constitution SWA, at its AGM, may appoint annually on the recommendation of the Board, a Patron and Vice-Patron subject to approval by the Membership of that person or persons.

Mr van Aardt advised the meeting there was one (1) formal nomination for the position of SWA Patron.

The SWA Board moved that Ms Gina Rinehart be re-appointed Swimming WA Patron.

Moved: Louis van Aardt (Board President)

Seconded: Barry Cook (Board Director)

Mr van Aardt requested a show of the blue voting cards from eligible Delegates for the acceptance of Ms Gina Rinehart as SWA Patron.

Carried: Unanimously

The President congratulated Ms Rinehart on her re-appointment as SWA Patron.

Mr van Aardt advised the meeting there was one (1) formal nomination for the position of SWA Vice-Patron.

The SWA Board moved that Mr Peter Katsambanis be re-appointed Swimming WA Vice-Patron.

Moved: Louis van Aardt (Board President)

Seconded: Dorothy Harris (Board Director)

Mr van Aardt requested a show of the blue voting cards from eligible Delegates for the acceptance of Mr Peter Katsambanis as SWA Vice-Patron.

Carried: Unanimously

The President congratulated Mr Katsambanis on his re-appointment as SWA Vice-Patron.

9. SWA Life Membership

Mr van Aardt informed the meeting that the purpose of awarding SWA Life Membership is to acknowledge the dedicated and selfless contribution of persons who have provided extensive years of voluntary service to SWA. He advised that Rule 14 of the SWA By-Laws states that the Honours and Awards Committee will consider nominations for SWA Life Membership to the organisation in advance of the AGM with any recommendations to come to the AGM for ratification.

The President informed the meeting that SWA received five (5) nominations for SWA Life Membership for the Honours and Awards Committee to consider. He requested the Honours and Awards Committee Chair, Mr Alf Matthews, to address the meeting.

Mr Matthews addressed the meeting and spoke to the enormous achievements and selfless service of Mrs Jacqui McNamara.

Mr van Aardt informed the meeting that the SWA Board have endorsed the Life Membership recommendation of the SWA Honours and Awards Committee that Mrs McNamara be awarded SWA Life Membership. Mr van Aardt sought the endorsement of the AGM. The meeting unanimously endorsed Mrs McNamara to be awarded Life Membership and the President invited her forward to receive the Life Membership badge and certificate.

Mr Matthews addressed the meeting and spoke to the extensive achievements and valued service of Mrs Karin Hazell.

Mr van Aardt informed the meeting that the SWA Board have endorsed the Life Membership recommendation of the SWA Honours and Awards Committee that Mrs Hazell be awarded SWA Life Membership. Mr van Aardt sought the endorsement of the AGM. The meeting unanimously endorsed Mrs Hazell to be awarded Life Membership and the President invited her forward to receive the Life Membership badge and certificate.

The President thanks Mr Matthews and the Honours and Awards Committee for the service.

10. SWA Committees

On behalf of the SWA Board, the President thanked the Members of the SWA Board and Chief Executive Officer's Committees for their dedication and hard work over the past two (2) years. He informed the meeting that in accordance with Rule 32 of the SWA Constitution, the Board and Operational Committees are now appointed, conducted via an Expression of Interest process that was circulated with the Notice of Meeting. The appointments are for two (2) years. SWA Board and Operational Committee Members were announced via PowerPoint presentation as follows:

Finance and Governance Board Committee

- Mark Griffiths
- Peter Galvin
- Nick Short

Honours and Awards Board Committee

- Alf Matthews
- Peter Anderson

Investment Board Committee

- Tim Andrew
- Barry Cook
- Steven Boyce

Competition Planning and Review Committee

- Tony Ball
- Robyn Arblaster
- Helen Hull
- Deborah Jones
- Helen Harding
- Chris Twomey

Open Water Swimming Committee

- Ralph McManis
- Katherine Reynolds

Technical Education and Officials Committee

- Kaye Bolger
- Stella Carrara
- Alison Tilt
- Jacqui McNamara
- Trevor Verran

Country Swimming Committee

- Dorothy Harris
- Darryl Wood

High Performance Committee

- Steven Hill
- Jamie Salter
- Leigh Nugent

The President congratulated all Committee Members and advised that there are still vacancies on some Committees if any Members were interested. The SWA CEO to advise all Committee Members of the first meeting of these Committees in due course.

II. Close of Meeting

The President thanked the SWA Board for their dedication and hard work over the year. He asked the AGM to join him in providing the SWA Board with a round of applause.

There being no further business, Mr van Aardt closed the meeting at 11:55am.

2018 AGM Minutes accepted as a true and accurate record:

Signed:

Louis van Aardt
SWA President

Date: