

# Ripple Effect Coaching Program

## Appendix B – Process for Swimming WA Financial Contribution

### 1. OVERVIEW

Swimming WA (SWA) shall deliver the following within the Ripple Effect Coaching Program (RECP):

#### 1.1 Development of Coach Action Plan

SWA will develop a coach action plan to identify focus areas and key activities that will aid the professional development of program coaches (coaches).

#### 1.2 Financial Contribution of Coach Action Plan

SWA will provide a financial contribution to aid the implementation of the coach action plan.

#### 1.3 Ongoing mentoring support

SWA will provide coaches with access to ongoing mentoring support and group education opportunities for the duration of the program.

**Coaches will adhere to the RECP Terms and Conditions for the duration of the program.**

### 2. PROGRESS FOR FINANCIAL CONTRIBUTION

Figure 1 demonstrates a visual representation of the process for financial contribution to the coach.

#### 2.1 SWA approval of coach action plan items for financial contribution

SWA will approve coach action plan items and provide a 50% of total cost pre-payment to coaches using the following standards:

- 2.1.1 Maximum financial contribution per coach is \$1000 inc. GST
- 2.1.2 Coach action plan items must be aligned to a pre-determined list of approved activities
- 2.1.3 Approval will only be confirmed if documentation, including but not limited to quotation, is provided to SWA

#### 2.2 Coach completion of coach action plan approved item/s

In line with Appendix A, coaches are required to complete all required activities and duties, including but not limited to action plan item completion. Coaches will be required to re-pay costs associated with incomplete approved coach action plan items.

#### 2.3 SWA approval of coach action plan item completion

SWA will provide payment to coaches for the remaining total amount of coach action plan items using the following standards:

- 2.3.1 Approval will only be confirmed if documentation, including but not limited to tax invoices and learning review, is provided to SWA

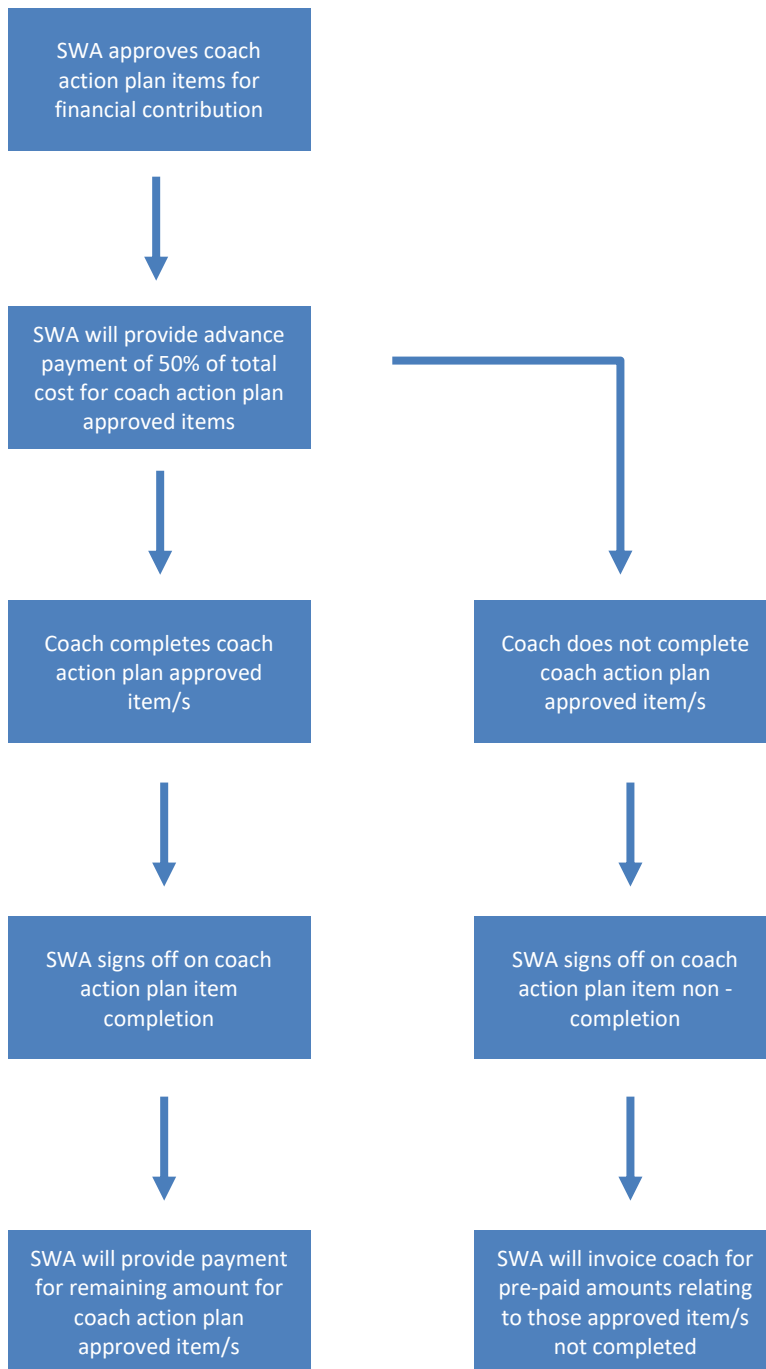


Figure 1: Visual representation of the process for financial contribution to the coach