

The Western Australian Swimming Association Inc.

2017 Annual General Meeting

In accordance with rule 14.1(b) of the Association's Constitution, the **2017 Annual General Meeting** of the Western Australian Swimming Association (Inc.) trading as Swimming WA was held at:

Venue: St Hilda's Anglican School for Girls Senior School
 Bay View Campus Bay View Terrace
 Mosman Park

Date & Time: Saturday 7th October 2017 12:00 noon start

Meeting Minutes

1 Annual General Meeting Opening

The President of The Western Australian Swimming Association Inc. (SWA), Mr Louis Van Aardt welcomed all to the 2017 Annual General Meeting (AGM) and declared the meeting open at 12:00 noon. He thanked those in attendance for their support of SWA.

2 Accreditation of Delegates

Mr Van Aardt outlined to those assembled at the meeting the definition of a SWA Club Delegate and Delegate eligibility for voting was circulated to all Clubs on 25th August 2017, in accordance with the SWA Constitution. He advised that in accordance with the SWA Constitution, the meeting was declared to have a quorum with five (5) Directors and thirty five (35) eligible Delegates, plus Observers (Visitors) and stakeholders present.

Eligible Delegates:

Albany	Marshall	McAleese
Aqua Attack	Rob	Blair
Boddington	Susan	Loughnan
Breakers WA	Sonia	Knox
Bunbury	David	Hunt
Busselton	Amber	Bee
Canning Lightning	Ross	Adams
Central Aquatic	Perry	de Lacy
Fremantle Port	David	Lanfear
GMAS	Ruth	Miles
Geraldton	Alana	Scott
Golden West Dolphins	Roxene	Cleggett
Guildford & Kalamunda Districts	Trevor	Verran
Karratha	Deborah	Watts
Kwinana	Tony	Ball
Lesmurdie Legends	Mark	Bundock

Mt Barker	David	Pearce
Narrogin	Bill	O'Neill
Newman Churchlands	David	Creed
Northam	Darryl	Wood
Peel Aquatic	Samantha	Lamour
Perth City	Heidi	Gan
Rockingham	Lisa	McAleese
South Lake Dolphins	Jim	Poignand
Southshore	Debbie	Doody
Southside Penrhos Wesley	Helen	Harding
St Hilda's	Michael	Prendiville
Superfins	Steve	Munks
Thornlie	Stephen	Milford
Tuart Hill	Peter	Petroff
UWA West Coast	Stuart	Moran
Victoria Park	Lesley	Arrowsmith
Wagin	Ali	Watt
Western Sprint	Ian	Brown
York	Jacqui	McNamara

SWA Board Directors:

President	Mr Louis van Aardt
Director	Mr Barry Cook
Director	Mr Tim Andrew
Director	Mr Travis Nederpelt
Director	Mrs Lara Mist

SWA Life Members:

Life Member	Mr Ian Arblaster
Life Member	Mrs Kaye Bolger
Life Member	Mr Alf Matthews
Life Member	Mr Greg Wilson
Life Member	Mr George Brown

SWA Staff Members:

Chief Executive Officer	Darren	Beazley
Athlete & Coach Development Officer	Samantha	Devine
OWS Coordinator	Elias	Grayson
Events & Operations Manager	David	Johnson
Competitions Coordinator	Blake	Lornie-Duguid
WestSwim Coordinator	Andrea	Maeda
Development Officer	Caitlin	Mitchell
Membership & Administration Officer	Alice	Pearce

Chief Operating Officer	Geoffrey	Reid
Club Services Coordinator	Sharon	Shepherd

SWA Stakeholders:

Swimming Australia Limited	Bruce Havilah
SWA Country Coordinator	Deb Harlow
My Swim Results	Chris McMillan

Observers (Visitors):

Mt Barker	Bario	Norman
Albany	Barron	Samuel
Rockingham	Beste	Grant
GMAS	Blake	Kim
Tuart Hill	Brown	Graeme
Southside	Carrara	Stella
Penrhos Wesley		
Albany	Cannon	Marcelle
Tuart Hill	Carlson	Clark
Perth City	Carroll	Eoin
Perth City	Cawood	Nicola
Westside	Chitao	Carlos
Christchurch		
UWA WC	Chong Sue	Jennifer
Breakers (WA)	Clark	Harry
Karratha	Cook	Viv
Rockingham	Kullinane	Kate
Wagin	Daniell	Kristie
Central Aquatic	De Lacy	Wayne
Central Aquatic	De Lacy	Perry
Perth City	Donaldson	Andrew
South Shore	Doody	Shannon
Aqua Attack	Durham	Marion
South Lake	Eckermann	Gemma
Dolphins		
Central Aquatic	Foster	Ken
Perth City	Foster	Mark
Victoria Park	Frehner	Jason
Victoria Park	Frehner	Elizabeth
Westside	Galvin	Peter
Christchurch		
St Hilda's	Godfrey	Shirley
Breakers (WA)	Harnetty	George
Peel Aquatic	Hazel	Karin
UWA/WC	Hill	Steve
Perth City	Hofer (OAM)	Joshua
UWA/WC	Holland	Simon

Breakers	Hull	Helen
Wagin	Johansson	Stuart
South Lake Dolphins	Kjellgren	Stacey
UWA WC	Major	Michelle
Perth City	McFarlane	Katie
Perth City	McManis	Ralph
Peel Aquatic	Michael	Darren
Kwinana	Miller	Hannah
Thornlie	Milford	Stephen
Kwinana	Moore	Toni
Perth City	Muller	Andy
South Shore	Murray	Craig
Aqua Attack	Patterson	John
Aqua Attack	Patterson	Nicole
UWA/West Coast	Pocrina	Gaye
South Shore	Pearce	Ray
Arena	Popham	Jennifer
Kwinana	Preston	Kareena
SW Region	Rann	Kylie
Mandurah	Rollin-Busby	Jennifer
Perth City	Rollo	Will
Perth City	Rose	Hamish
Mandurah	Roots	Karl
Kwinana	Russell	Clare
Northam	Ryan	Jocelyn
Superfins	Saunders	Janice
Geraldton	Scott	Craig
York	Seman	John
Albany	Shavain	Lia
Victoria Park	Shepherd	Debby
Southside	Shillington	Grant
Penrhos Wesley		
Swan Hills	Smith	Annie
Breakers (WA)	Smith	Ellie
Northam	Stephen	Joanne
Northam	Stephen	Shirley
Morawa	Suore	Nick
South Lake Dolphins	Trapp	Nina
GKDSC	Tongue	Brett
South Lake Dolphins	Utting	Ray
Guildford	Verran	Trish
Kalamunda		
Thornlie	Vincent	Pam

Boddington	Vlastuin	Karen
South Lake Dolphins	Wallington	Erika
GMAS	Warner	Jacqui
Northam	Winsor	Russell
Northam	Winsor	Kristy
Northam	Wood	Tristan

3 Apologies

Mr van Aardt informed the meeting of the apologies received by the SWA office and noted them;

Apologies:

Director	Mrs Dot Harris
Director	Mr Guy Champion (outgoing)
Life Member	Mrs Jeanette Bailey
Kalgoorlie Swimming Club	Mrs Tracy Gale
Dalwallinu Swimming Club	Mrs Angela Mills
Swimming Australia Limited President	Mr John Bertrand
SWA Finance and Governance Committee Chair	Mr Jordan Siemon
Commercial Manager	Ms Natalie Woolfitt
Riverton Aquanauts	Mr Ben Loffler

4 Vale – Mr Ron Patching

Mr van Aardt informed the meeting that during 2016/17, SWA saw the passing of Mr Ron Patching, SWA President (1982 - 1984). It was with sadness that the Association marked the passing of Mr Patching in July and expressed our sincere condolences to his wife Heather and the entire Patching family.

Mr van Aardt also reminded the meeting that this year had also seen the passing of Mr Fred De Lacy and Mr Ben Beale, with vales being paid to both of the them at the SWA Swimmer of the Year function in May.

The President requested the meeting to stand and observe a minute's silence. All stood and acknowledged the passing of Mr Patching, Mr De Lacy and Mr Beale.

5 Minutes of the Annual General Meeting held on 8th October 2016

The President informed the meeting the Minutes of the SWA 2016 AGM were distributed last year in accordance with the SWA Constitution following the 2016 AGM and were included in the Notice of the AGM on 25th August 2017. He asked if there were any questions or matters arising from the Minutes of the 2016 AGM?

Mr Steve Hill (UWA/West Coast) pointed out that in the 2016 AGM Meeting Minutes he was listed as the Club Delegate. This was incorrect and he was not the Club Delegate, but Mr Stuart Moran was, with Mr Hill an Observer. He requested that the Minutes be adjusted to reflect this fact.

With this amendment, Mr van Aardt called for a mover and seconder that the Minutes of the SWA 2016 AGM be accepted as true and accurate record:

Moved: Mr Steve Hill (UWA/West Coast Swimming Club)

Seconded: Mr Peter Petroff (Tuart Hill Swimming Club)

Mr van Aardt requested a show of the blue voting cards from eligible Delegates for the acceptance of the 2016 Minutes of the SWA AGM.

Carried: Unanimously

6 Presentation of Annual Reports for 2016/17

Mr van Aardt requested that the Chief Executive Officer Mr Darren Beazley present the SWA President and Chief Executive Officer's Report. He asked the meeting that all questions are saved until the conclusion of the Annual Report's presentation. Mr Beazley presented a brief overview of the 2016/17 achievements and did so presenting a Power Point presentation to the meeting. The President asked if those present had any questions? There were none.

6.1 SWA Finance and Governance Committee Reports for 2016/17

The President requested that in the absence of the Chair of the Finance and Governance Committee (Mr Jordan Siemon), Mr Barry Cook from the Finance and Governance Committee present the SWA Finance and Governance Committee Report with the Chief Operating Officer Mr Geoffrey Reid to assist Mr Cook with any questions arising from the Report.

Mr Cook thanked Mr van Aardt. He said that the Committee has worked with SWA Management and the Board throughout the year and is pleased to present the SWA Financial Report for 2016/17 to the meeting. Mr Cook addressed the SWA Financial Report in further detail. Mr Reid presented a brief overview via a Power Point presentation to the meeting, highlighting details of the 2016/17 SWA Financial Report.

Mr Cook thanked Mr Reid for his presentation to the meeting and asked if there were any questions? There were none. He advised the meeting that the SWA Finance and Governance Committee were pleased with the financial performance of the Association in 2016/17 and looks forward to further positive developments in the learn to swim area.

6.2 Auditor's Report (KPMG)

The President requested that Mr Reid present the SWA Auditor's Report conducted by KPMG for 2016/17. He also requested Mr Cook from the SWA Finance and Governance Committee to assist Mr Reid with any questions arising from the Report. Mr Reid presented a brief overview of the SWA Auditor's Report for 2016/17 drawing the attention of the meeting to the Annual Report. Mr Van Aardt asked if those present had any questions? There were none.

The President called for a mover and seconder that the Minutes of the SWA Annual Report for 2016/17 be accepted as true and accurate record:

Moved: Debby Doody (South Shore Swimming Club)

Seconded: Tony Ball (Kwinana Swimming Club)

Mr van Aardt requested a show of the blue voting cards from eligible Delegates for the acceptance of the SWA Annual Report for 2016/17.

Carried: Unanimously

7 Elections as Required

7.1 One (1) Elected Director of the SWA Board – Three (3) Year Term

The President informed the meeting that the SWA Board was advised at the September 2017 Board meeting that his Term ended effective as of 7th October 2017. Mr van Aardt notified the Board that he would be seeking re-election. Mr van Aardt requested the liberty of the meeting to "hand over" the position of Chair of the AGM to SWA Board Director, Mr Tim Andrew who would Chair until the announcement of the new SWA President. Mr van Aardt re-joined the Membership.

Mr Andrew informed the meeting that in accordance with the SWA Constitution, the Notice of the SWA AGM was circulated advising the Membership of the positions to be elected. He said that the number of the nominations for the position of Elected Director received equated to more than the number of vacancies required. In accordance with Rule 23.2 (e) of the SWA Constitution, affiliated Clubs for the 2017/18 Membership year were invited to vote. Voting was online and closed at 12noon Friday 6th October 2017. Mr Andrew confirmed that a quorum was achieved and therefore, declared the result of the election as:

Mr Louis van Aardt re-elected as Director for a three (3) year Term. Mr Andrew congratulated Mr van Aardt on his re-appointment.

Mr Andrew informed the meeting that under the SWA Constitution (May 2016), the Board appoints the new SWA President. He informed the meeting that the Board had completed a secret ballot to elect the new SWA President of the Association. The SWA Chief Executive Officer acted in his capacity as Returning Officer for the Association and confirmed he was satisfied that due process in accordance with good governance practise had been undertaken.

Mr Andrew announced that the Board had re-elected **Mr Louis van Aardt** to the position. As Mr van Aardt has been appointed for a three (3) year Term. Mr Andrew congratulated Mr van Aardt and invited him to address the meeting and to conclude the business of the 2017 SWA AGM.

Mr van Aardt thanked the SWA Board for re-electing him as President of the Association and addressed the meeting about his aspirations for his new Term as President.

7.2 One (1) Appointed Director of the SWA Board – Three (3) Year Term

Mr van Aardt informed the meeting that the SWA Board was advised at the September 2017 Board meeting that the Term of Mr Champion ended effective as of 7th October 2017. He acknowledged the contribution of Mr Champion over the past three (3) years and thanked him for his diligent service over that time.

The President informed the meeting that in accordance with Clause 24.1 of the SWA Constitution, the Board of Swimming WA may fill vacant appointed Director positions as soon as practical after the General Meeting. He advised that the Board had considered several candidates over the preceding period and after an extensive process, announced that the swimming WA has appointed Mr Peter Galvin for three (3) years. He invited Mr Galvin to address the AGM.

Mr Galvin spoke of his commitment to the sport and his desire to 'give back to swimming' as a key motivator for submitting and Expression of Interest to join the Swimming WA Board. Mr van Aardt thanked Mr Galvin for volunteering to serve the sport over the next three (3) years.

8 SWA Patron and Vice Patrons

The President informed the meeting that as per Rule 5.2 of the SWA Constitution, SWA at its AGM may appoint annually, on the recommendation of the Board, a Patron and Vice-Patron subject to approval by the Membership of that person or persons. He advised the meeting that Ms Ginia Rinehart had been SWA Patron for the past two (2) years, but was unable to continue due to her move to Sydney. He thanked Ms Rinehart most sincerely for her service.

Mr van Aardt advised the meeting that no nominations have been received for the position of SWA Patron. He had requested the Chief Executive to attempt to identify potential candidates and the Board would handle this prior to the end of the year.

9 SWA Life Membership

Mr van Aardt informed the meeting that the purpose of awarding SWA Life Membership is to acknowledge the dedicated and selfless contribution of persons who have provided extensive years of voluntary service to SWA. He advised that Rule 14 of the SWA By-Laws states that the Honours and Awards Committee will consider nominations for SWA Life Membership to the organisation in advance of the AGM with any recommendations to come to the AGM for ratification.

The President informed the meeting that SWA received two (2) nominations for SWA Life Membership for the Honours and Awards Committee to consider. He requested the Honours and Awards Committee Chair Mr Alf Matthews to address the meeting.

Mr Matthews addressed the meeting and spoke to the enormous achievements and selfless service of Mrs Shirley Stephen.

Mr van Aardt informed the meeting that the SWA Board have endorsed the Life Membership recommendation of the SWA Honours and Awards Committee that Mrs Stephen be awarded SWA Life Membership. Mr van Aardt sought the endorsement of the AGM. The meeting unanimously endorsed Mrs Stephen to be awarded Life Membership and invited her forward to receive the Life Membership badge and certificate.

Mr Matthews addressed the meeting and spoke to the achievements and selfless service of Mrs Stella Carrara.

Mr van Aardt informed the meeting that the SWA Board have endorsed the Life Membership recommendation of the SWA Honours and Awards Committee that Mrs Carrara be awarded SWA Life Membership. Mr van Aardt sought the endorsement of the AGM. The meeting unanimously endorsed Mrs Carrara to be awarded Life Membership and invited her forward to receive the Life Membership badge and certificate.

Mr van Aardt informed the meeting that SWA wished to acknowledge the great service from Mr Matthews as Chair of the Honours and Awards Committee this year, which they did with a round of applause.

10 SWA Committees

The President thanked the Members of the SWA Board and Chief Executive Officer's Committees for their dedication and hard work over the past year. He informed the meeting that in accordance with Rule 32 of the SWA Constitution, the Board and Operational Committees are now appointed. All Committees are currently half way through their Terms and as such, no appointments are required to be brought to the AGM this year.

11 Close of Meeting

The President thanked Mrs Deb Harlow for her fine work as SWA Country Coordinator for 2017/18. He said she had done an amazing job in her third year and thanked her for her commitment. The President thanked the SWA Board for their dedication and hard work for 2016/17. He asked the AGM to join him in providing the SWA Board with a round of applause.

There being no further business, Mr van Aardt closed the meeting at 1.15 pm.

2017 AGM Minutes accepted as a true and accurate record:

 

Signed:
Louis van Aardt
SWA President

Date: