

The Western Australian Swimming Association Inc. 2022 Annual General Meeting

In accordance with rule 14.1(b) of the Association's Constitution, the **2022 Annual General Meeting** of the Western Australian Swimming Association (Inc.) trading as Swimming WA was held at:

Venue: UWA Wesfarmers Lecture Theatre
UWA Business School, Hackett Drive, Crawley

Date & Time: Saturday, 8 October 2022, 2.10pm

Minutes of Meeting

1.	ANNUAL GENERAL MEETING OPENING	The President of the Western Australian Swimming Association Inc. (SWA), Mr. Darren Michael, welcome all to the 2022 Annual General Meeting (AGM) and declared the meeting open at 2.05pm. He thanked those in attendance for their support of SWA. Acknowledgement of Country.
2.	ACCREDITATION OF DELEGATES	Mr. Michael confirmed that Delegate eligibility for voting was circulated to all Clubs on 24 September 2022 in accordance with the SWA Constitution. He advised that in accordance with the SWA Constitution, the meeting was declared to have a quorum with 27 eligible Delegates and Directors present, along with observers, visitors and stakeholders.
Eligible Delegates		
	Aqua Attack	Mike O'Leary
	Arena	Pippa Joyce
	Breakers	Campbell Anderson
	Bunbury	Andrew Ellis
	Busselton	Anna-Lise Murch
	Canning Districts	Steve Milford
	Fremantle Port	Craig Janes
	Central Aquatic	Amanda Morris
	Claremont Aquatic	Denise Boreham
	Curtin University Vic Park	Sarita Bennett
	Guildford & Kalamunda Districts	Amanda Sullivan

Harvey	Janine Rae
Kwinana	Tony Ball
Lesmurdie Legends	Andrea Lewis
Newman Churchlands	Taryn Devlin
Northam	Joanne Stephen
Peel Aquatic	Karin Hazell – Life Member
Perth City	Ingrid Iaschi
Riverton Aquanauts	Debbie Doody
Rockingham	Stephen Hughes
South Shore	Irene Cooke
Southside Penrhos Wesley	Helen Harding
UWA West Coast	Steve Hill
SWA Board Directors	
President	Darren Michael
Elected Director	Dorothy Harris – Life Member
Elected Director	David Bond
Appointed Director	Rob Brauer
SWA Life Members	
Life Members	Kaye Bolger
SWA Staff Members	
Chief Executive Officer	Sophie Row
WestSwim Operations Manager	Rebecca Hamer
GM Competitive Pathways	Ben Harvey
Development & Inclusion Officer	Adam Popham
GM Organisational Sustainability	Joshua McCleery

Events Officer	Ryan Porter
Coach & Officials Dev. Manager	Cathy Halsted
GM Participation & Member Services	Kirsty Read
Development Officer	Jessica Hall
Participation & Membership Officer	Narelle Keys
Athlete Pathways Manager	Mathew Nelson
Office Manager	Karen Wishart
WestSwim Craigie Coordinator	Fiona Laden- Wearne
Marketing Officer	Isabella Eibrink Jansen
Observers and Visitors	
Arena	Jennifer Popham
Arena	Sarah Foster
Bunbury	Elissa Cox
Central Aquatic	Ross Rogers
Northam	Emma Ryan
Northam	Jocelyn Ryan
Northam	Sandra Wood
Northam	Darryl Wood
Rockingham	Kate Cullinane
Southside Penrhos Wesley	Mathew Lyons
UWA West Coast	Peter Foley
York	Andrew Wherrett
Perth City	Joshua Hofer
Armadale Kelmscott	Heather Adams
Perth City	Chris Mc Millan
St Hilda's	Evan Chudziak

3.	<p>APOLOGIES</p> <p>Mr. Michael informed the meeting of the apologies received by SWA and noted them as follows:</p>																
	<table border="1"> <tr> <td data-bbox="220 427 719 488">SWA Board Director</td> <td data-bbox="719 427 1549 488">Tommaso D’Orsogna</td> </tr> <tr> <td data-bbox="220 488 719 548">SWA Board Director</td> <td data-bbox="719 488 1549 548">Kerry O’Sullivan</td> </tr> <tr> <td data-bbox="220 548 719 609">Life Member</td> <td data-bbox="719 548 1549 609">Ian Arblaster</td> </tr> <tr> <td data-bbox="220 609 719 669">Life Member</td> <td data-bbox="719 609 1549 669">Robyn Arblaster</td> </tr> <tr> <td data-bbox="220 669 719 730">Life Member</td> <td data-bbox="719 669 1549 730">Shirley Stephen</td> </tr> <tr> <td data-bbox="220 730 719 790">Life Member</td> <td data-bbox="719 730 1549 790">Greg Wilson</td> </tr> <tr> <td data-bbox="220 790 719 851">Breakers WA</td> <td data-bbox="719 790 1549 851">Andrew Weston</td> </tr> <tr> <td data-bbox="220 851 719 911">Southside Penrhos Wesley</td> <td data-bbox="719 851 1549 911">Dale Collins</td> </tr> </table>	SWA Board Director	Tommaso D’Orsogna	SWA Board Director	Kerry O’Sullivan	Life Member	Ian Arblaster	Life Member	Robyn Arblaster	Life Member	Shirley Stephen	Life Member	Greg Wilson	Breakers WA	Andrew Weston	Southside Penrhos Wesley	Dale Collins
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4.	<p>ADOPTION OF THE MINUTES OF THE PREVIOUS SWA AGM HELD ON 9th OCTOBER 2021</p> <p>Mr. Michael informed the meeting that the Minutes of the 2021 SWA AGM were distributed last year in accordance with the SWA Constitution. Mr. Michael asked whether there were any questions or matters arising from the Minutes.</p> <p>There being no amendments, Mr. Michael called for a mover and a seconder that the Minutes of the SWA 2021 AGM be accepted as a true and correct record.</p> <p>Moved: Steve Hill</p> <p>Seconded: Tony Ball</p> <p>Mr. Michael requested a show of hands from eligible Delegates for the acceptance of the Minutes of the 2021 SWA AGM.</p> <p>Carried: Unanimously</p>																
	<p>PRESENTATION OF THE SWA ANNUAL REPORTS FOR 2021-22</p>																
4.	<p>SWA PRESIDENT</p> <p>Mr. Michael provided a verbal summary of the President’s Report.</p>																
5.	<p>SWA CHIEF EXECUTIVE OFFICER</p> <p>Ms. Row provided a verbal summary of the CEO’s Report.</p>																
6.	<p>FINANCE AND GOVERNANCE COMMITTEE REPORT</p> <p>David Bond as Chair of the Finance, Governance & Risk Committee presented the Financial Report.</p> <p>Proposed: Tony Ball</p> <p>Seconded: Joanne Stephens</p>																

	<p>Mr. Michael requested a show of hands from eligible Delegates for the acceptance of the Finance & Governance Committee Report</p> <p>Carried: Unanimously</p>
<p>7.</p>	<p>AUDITOR’S REPORT – AUDITING</p> <p>The Auditor’s Report has been provided with the Annual Report and was distributed to clubs.</p> <p>Proposed: Craig Janes</p> <p>Seconded: Steve Hill</p> <p>Mr. Michael requested a show of hands from eligible Delegates for the acceptance of the Auditor’s Report.</p> <p>Carried: Unanimously</p>
<p>8.</p>	<p>SPECIAL RESOLUTION</p> <p>The explanatory message to Members regarding the proposed Special Resolution was reiterated by Mr. Michael.</p> <p>The Swimming WA Board reviewed the current Constitution of the Western Australian Swimming Association Inc. and identified the following issues:</p> <ul style="list-style-type: none"> • The current Constitution needs to comply with all of the requirements of the Associations Incorporation Act 2015 (WA) (Act) which details certain matters which must be addressed in an Incorporated Association’s Constitution. • The current Constitution does not meet all the governance requirements of the Department of Local Government, Sport and Cultural Industries (DLGSC). Failure to meet these governance requirements will adversely impact Swimming WA’s DLGSC grant funding. • The current Constitution is confusing in parts and contains duplication of various matters in the By-laws; and • The current Constitution does not meet all the requirements of the Swimming Australia Constitution which is currently being updated. <p>Following considerable consultation with our members, Swimming WA would like to move the following motion:</p> <p><i>“That the Constitution, in the form presented to the Annual General Meeting by the President of the Western Australian Swimming Association (Inc.), be adopted as the Constitution of Swimming WA Inc. in substitution for and to the exclusion of the existing Constitution of the Western Australian Swimming Association Inc.”</i></p> <p>Proposed: Steve Hughes</p>

Seconded: Ingrid Iaschi

Mr. Michael requested a show of hands from eligible Delegates for the acceptance of the Special Resolution.

Carried: 24 voted to accept the Motion, achieving more than the required 75% of delegates in attendance and therefore the Motion was carried.

9. CONFIRMATION OF ELECTED DIRECTORS

Mr. Michael addressed the meeting, stating that the number of nominations received for the two (2) vacancies of Elected Director and there were two nominations were received. Therefore, the following two Directors are duly elected for three-year terms.

TWO (2) ELECTED DIRECTORS – 3 YEAR TERMS

- Ms. Libby Fulham
- Ms. Jocelyn Ryan

Mr. Michael welcomed Ms. Fulham and Ms. Ryan to Swimming WA Board and left the Membership and joined the SWA Board.

OUTGOING BOARD MEMBERS

Mr Michael informed the meeting that Mrs. Dot Harris completes her tenure on the Swimming WA Board as of today. Mrs. Harris was first elected to the Board in 2002 before standing down in 2010 and was then re-elected in 2011 and has now been on the board for over 20 years. The Swimming WA Board sincerely expresses their gratitude to Mrs. Harris for her contribution and service over such an extended period of time.

Mr Michael also informed the meeting that later in the month Appointed Director, Dr. Tommaso D’Orsogna will not be seeking reappointment and that the position left vacant will be duly filled. However, Dr. D’Orsogna will continue his involvement in Swimming WA through remaining on SWA committees.

Mr. Michael thanked Ms. Dorothy Harris and Dr. Tommaso D’Orsogna, for their contribution to swimming and time served on the Board.

10. LIFE MEMBER NOMINATIONS 2022

Mr. Michael informed the Membership that the purpose of awarding SWA Life Membership was to acknowledge the dedicated and selfless contribution of persons who have provided extensive years of voluntary service to SWA. Under Section 6.3 of the Swimming WA By-Laws, the Honours and Awards Membership Committee will consider nominations for Swimming WA Life Membership to the organisation in advance of the AGM with any recommendations to come to the AGM for ratification.

For 2022, Swimming WA received two nominations for SWA Life Membership for the SWA Honours and Awards Committee to consider. It was considered that both nominees met the criteria.

Mr. Michael expressed that Ms. Jan Smith has, and continues to, dedicate a huge amount of time to the successful management and operation of swimming events at both a local, regional, and

state level in Western Australia. Ms. Smith started her journey as a parent, timekeeping at York Friday Club Nights, like many involved in swimming. Over her 30 years involved in the sport, Jan has been a York Swimming Club Life Member, Regional advocate, and country swimming supporter.

Her roles include:

- York Swimming Club Secretary and Committee Member (current)
- Technical Official (starting as a District Referee)
- Club Delegate of the Region
- Secretary for the Region
- Region Coordinator
- Country Coordinator (2003-2014, voted by Country Clubs, and again 2019-current)
- Overseeing 11 Country Pennants and Country Championships as an official

Her contribution to Swimming WA and regional swimming has been phenomenal. Her skills and consistent presence on the pool deck and within the Western Australian swimming community is to be admired.

Mr. Michael detailed that Mr. Joshua Hofer OAM has used the platform his international and national achievements have provided him with to positively promote the sport of swimming, especially within the multiclass swimming community. Mr. Hofer's willingness to travel the state and show off his medal and trophies to inspire the next generation is something to be commended and rewarded and am sure, has given many athletes the confidence to attempt competitive swimming. Mr. Hofer's experience in the sport has contributed towards the many positive changes through his involvement in several committees over the years, including the Perth City Swimming Club committee for 5 years and then as the Perth City Swimming Club captain for 2 years as well as Ambassador for Swimming WA for three years. Mr. Hofer continues to champion the sport of swimming across the state, dedicating his life to swimming.

Mr Michael proceeded to ask for the ratification of the Members Life Membership for Jan Smith and Joshua Hofer.

Mr. Michael requested a show of hands from eligible Delegates for the acceptance of the Life Memberships.

Carried: Unanimously

11. ANNOUNCEMENT OF SWA BOARD COMMITTEE

Ms. Sophie Row informed the Membership that the Board and Operational Committees are now appointed and was conducted via an Expression of Interest process that was circulated with the Notice of Meeting. The Term of appointments are for two (2) years.

Honours and Awards Committee

- Muriel Jefferson
- Tommaso D'Orsogna
- Will Rollo
- Nick Watkins

The Nominations Committee and the Finance, Governance & Risk Committee will be finalised in due course.

12. ANNOUNCEMENT OF SWA OPERATIONAL COMMITTEES

TEO Committee

- Kaye Bolger
- Stella Carrara
- Kylie Baker
- Trevor Verran
- Katherine Hurford

Open Water Swimming Committee

- Stella Carrara
- Amanda Morris
- Robyn Arblaster
- Steven Jones
- Stephen Hughes
- Mel Tantrum

Athlete Advisory Group

- Olivia Boulton
- Tommaso D'Orsogna
- Emma Bond
- Sally Hunter
- Isabella Eibrink Jansen
- Andrew Morris
- Harrison Farmer

Coach Advisory Group

- Ralph McManis
- Gaye Pocrnja
- Cameron Hawthorn
- Sarah Scott
- Nola Osborne

Competition Planning Committee

- Tony Ball
- Jason Scrivens
- Sarah Scott
- Mat Lyons
- Julia Blandford
- Ashton Brinkworth

Country Committee

- The Country Committee will now comprise the Regional Coordinators selected by each of the regions.

The High Performance Committee is currently under review and will be announced in due course.

13. MEETING CLOSE

Mr. Michael thanked the SWA Board, management and staff for their dedication and hard work over the 2021-22 year. Mr. Michael then thanked those in attendance and, there being no further business, closed the meeting at 2.50 pm.

Signed as a true and accurate record of the meeting of 8 October 2022.



Mr. D. Michael

Chairperson

Dated: _____7th October 2023_____