

Swimming WA Inc. 2024 Annual General Meeting

In accordance with Rule 39 of the Association's Constitution, the **2024 Annual General Meeting** of Swimming WA Inc. was held at:

Venue: Sport HQ, WA Rugby Centre - Function Room
203 Underwood Ave, FLOREAT WA 6014

Date & Time: Saturday 5 October 2024 1.00pm

Minutes of Meeting

1.	ANNUAL GENERAL MEETING OPENING	The President of Swimming WA Inc. (SWA), Darren Michael, welcomed all to the 2024 Annual General Meeting (AGM) and declared the meeting open at 1.05pm. He thanked those in attendance for their support of SWA.
2.	ACCREDITATION OF DELEGATES	D Michael advised that in accordance with the SWA Constitution, the meeting was declared to have a quorum of eligible Delegates and Directors present.
Eligible Delegates		
	Aqua Attack	Will Wood
	Breakers WA	Jon Vines
	Bunbury Swimming Club	Andrew Ellis
	Canning Districts Swimming Club	Stephen Milford
	City of Perth Swimming Club	Ingrid Iaschi
	Guildford & Kalamunda Districts	Trevor Verran
	Fenix Swim Club Inc.	Katina Bowie
	Fremantle Port Swimming Club	Sally Swinger
	Harvey	Janine Rae
	Kwinana	Tony Ball
	Lesmurdie Legends	Mark Lewis
	Newman Churchlands	Ben Raguseo

North Coast Swim Club	Sarah Foster
Peel Aquatic	Robert Bell
Riverside Swim Club	Trevor Leach
Riverton Aquanauts	Kerry Smith
Scarborough Beach	Krystine Hiscock
Southside Penhros Wesley	Helen Harding
Victoria Park Swimming Club	Stephen Ball
UWA – West Coast Swimming Club	Phillipa Everett
SWA Board Directors	
President	Darren Michael
Director	David Kent
Director	William Rollo
Director	Jocelyn Ryan
Director	Karen Wheatland
SWA Life Members	
Life Members	Tony Ball
SWA Staff Members	
Chief Executive Officer	Emily Randall
GM Organisational Sustainability	Andrew Stanbury
GM Community	Kirsty Read
SWASP Manager	Fiona Wearne
Participation & Membership Officer	Kelly McCormack
Observers and Visitors	
Julie Apps	UWA Westcoast
Natalie Wilison	UWA Westcoast

Pete Foley	UWA Westcoast
Kate Cullinane	Rockingham SC
Andrea Lewis	Lesmurdie Legends
Reney Morrison	Central Aquatic
Trish Verran	Guildford Kalamunda
Bronwyn Reynolds	Finance and Risk Committee
Aaron Brinkworth	Nominations Committee
Hayley Reilly	Busselton
Melinda Monaco	South Lake
Caroline Mclvor	South Lake
Maric Crispin	Australind
David Bond	UWA Westcoast
3. APOLOGIES	
	D Michael informed the meeting of the apologies received by SWA and noted them as follows:
	Steve Hill (Life Member) Deb Doody (Riverton) Anna-Lise Murch (Busselton) Iain McCourt (All Saints)
4. ADOPTION OF THE MINUTES OF THE PREVIOUS SWA AGM HELD ON 7 OCTOBER 2023	
	D Michael informed the meeting that the Minutes of the 2023 SWA AGM were distributed in accordance with the SWA Constitution. Mr. Michael asked whether there were any questions or matters arising from the Minutes.
	There being no amendments, D Michael called for a mover and a seconder that the Minutes of the SWA 2023 AGM be accepted as a true and correct record.
	Moved: Janine Rae (Harvey)
	Seconded: Tony Ball (Kwinana)
	D Michael requested a show of hands from eligible Delegates for the acceptance of the Minutes of the 2023 SWA AGM.
	Carried: Unanimously

5. PRESENTATION OF THE SWA FINANCIAL REPORT FOR 2023-2024

5.1 SWA PRESIDENT

D Michael provided the President's Report.

As is my usual method I won't read the President's report from the Annual Report.

Governance

Swimming WA is governed by a Board comprising five elected and between two and four appointed Directors. As a Board, we recognize the importance of balancing the business of the here and now with ensuring we maintain a longer-term outlook – carefully considering the risks and opportunities. To do this we are committed to ensuring we have the right people and practices to maintain strong governance.

The Swimming WA Board seeks to maintain the Sport Governance Principles as outlined by Sport Australia. These Principles provide guidance to sporting organisations in best practice within the sporting environment. Whilst Swimming WA meets many of these governance principles and behaviours, we continue to strive for improvement throughout the year through ongoing support from DLGSC and through an annual Board evaluation.

One of the key principles includes the requirement for a diverse board to enable considered decision-making. Diversity encompasses several aspects including, but not limited to, gender, age and gender identity. Your Board currently brings a good balance of new perspectives, a powerful mix of skills, experience, and industry knowledge. Utilising our nominations committee, the Board will seek to use the Appointed positions, to address any gaps currently not met from within the current Board including progressing towards a diversified Board that includes representation across geographical locality, race, age, disability and gender identity. We will continue to work towards optimising board performance for the benefit of our organisation.

The past 12 months saw the conclusion of the previous strategic plan which necessitated the need to develop a new strategic plan. The decision was made to commence the development of the new strategic plan earlier than would usually. We did this because it was realized that previous strategic plans had been developed after the annual budget had been finalised which didn't make sense from a planning perspective.

Due to the amount of work being put into the ongoing development of our suite of policies it was decided by the Board to split the FGAR Committee into the Finance, Audit and Risk committee and the Governance Committee. This has really streamlined the policy work and at the same time allowed the Finance, Audit and Risk Committee to be more effective. I would like to thank Jocelyn for the massive amount of work she has been doing in the Governance Committee which has really sped up the development of new policies.

I realise that with the SGM we held to approve updates to our constitution made earlier this year it seems like we are constantly making changes. That said, the constitution should be considered a living document that needs to change with changing needs. There is today a motion put to the AGM by UWA West Coast which if passed would necessitate changes to our constitution and a subsequent SGM to approve those changes. We shouldn't shy away from

making necessary changes to our constitution and the Board supports the principle of the motion put by UWA West Coast. If that motion passes today, we would also include a minor change to the constitution requested by Swimming Australia. As is usual practice any proposed changes will be socialised with the membership well in advance of any SGM to approve those changes.

I would like to thank outgoing Director Kerry O'Sullivan who has been a very effective member of the Board and has assisted to improve us in the areas of risk in particular. We wish Kerry all the best with whatever she chooses to do next.

Thank you to the members for reelecting me to the Board. I feel very privileged to serve the members, and I look forward to the coming year and what I believe will be a great year for our association.

5.2 FINANCE AND GOVERNANCE COMMITTEE REPORT

Andrew Stanbury (SWA GM-Organisational Sustainability) presented the 23-24 Financial Report.

D Michael put forward the Auditor's Report for acceptance.

Proposed: Robert Bell (Peel Aquatic)

Seconded: Ingrid laschi (Central Aquatic)

D Michael requested a show of hands from eligible Delegates for the acceptance of the Auditor's Report.

Carried: Unanimously

6. NOTICE OF MOTION – UWA West Coast Motion

In Part Four of the Swimming WA Inc (SWA) Constitution, the UWA West Coast Swimming Club seeks the inclusion of an independent review process where there is a dispute between a member club and the decision of the SWA Board. Where an outcome is held to be in dispute and no resolution of the identified issues is foreseen, a member club can enter into a review process with an independent arbitrator for consultation and assessment of the decision. The arbitrator can assess all materials relevant to the decision. Any recommendations from the independent arbitrator are to be presented to the SWA Board for consideration.

D Michael noted in advance of presentation of the Motion that, if passed, minor changes to the SWA Constitution will be required.

Peter Foley (UWA West Coast) spoke to the Motion. There was discussion around the Motion, including the issues of how arbitration would be paid for and the need for club consultation in the process of developing clear terms of reference. D Michael noted that such issues would be addressed by the Board with club consultation.

Moved: Peter Foley (UWA West Coast)

Seconded: Trevor Verran (Guildford Kalamunda)

D Michael requested a show of hands from eligible Delegates for approval of the Motion.

Carried by Majority.

7. CONFIRMATION OF ELECTED DIRECTORS

D Michael informed the meeting of the result of online voting carried out prior to the meeting, for two Board positions.

TWO (2) ELECTED DIRECTORS – 2 YEAR TERM

- David Bond
- Darren Michael

D Michael welcomed DAVID Bond to the Swimming WA Board.

OUTGOING BOARD MEMBER

D Michael thanked Kerry O’Sullivan for her contribution to the Swimming WA Board

8. GENERAL BUSINESS:

D Michael acknowledged and thanked all those people who nominated for and will serve on Swimming WA’s Board and Operational Committees in FY25.

There was discussion on the issue of the impact of new clubs based at schools applying for Swimming WA affiliation, and the Board’s approach to appraising such requests. D Michael noted that the Board will look at each application on a case -by-case basis with consideration given to the interests of currently affiliated clubs potentially impacted.

9 MEETING CLOSE

D Michael then thanked those in attendance and, there being no further business, closed the meeting at 1.35pm.

Signed as a true and accurate record of the meeting of 5 October 2024.

Mr. D. Michael

Chairperson

Dated: _____