

Interclub Event Sanctioning Application



RULES & GUIDELINES

Application Process for Interclub Event Meet sanctioned by Swimming WA

1. Complete the Interclub Event Sanctioning Application form (Appendix A), ensuring all relevant appendices are filled out and the submission requirements are met.
2. Submit application 10 days prior to the requested date with the correct fee
3. Send applications via email as a WORD document to Blake Lornie-Duguid at SWA:- blake.lornieduguid@wa.swimming.org.au

Event Sanctioning Guidelines and Requirements

1. All interclub events conducted by Swimming WA Clubs must be sanctioned.
2. Sanctioning of a swim meet is conditional upon the club implementing a Healthy Club Policy at the meet. A copy of Healthy Club Policy is attached to this document (see appendix B).
3. All sanctioning applications must be submitted electronically.
4. All applications must be in 8 days prior to the requested date.
5. All sanctioned interclub meets must have the following minimum number of officials (2 Judge of Stroke, 1 Referee and 1 Starter), regardless of how many lanes are being used. Ensure all Technical Officials are current SWA Members & accredited appropriately.
6. Ensure all Technical officials 'log in' at all events and forward relevant information to Swimming WA by 5pm of the fourth day following the event
7. Times will be processed within 5 working days, once received at Swimming WA (This process will not guarantee times are processed prior to state and national cut off dates if within the 5 days).
8. Ensure that automatic or semi automatic electronic timing equipment is to be used if times would like to be approved on the SAL Official Results website.
 - **Please note that times achieved at Interclub Sanctioned Meets will not be recognised as TAG Times or State Records**

Event Sanctioning Restrictions

1. Not to be held on same weekend as a SWA Event or SWA Sanctioned Club Meet (Not within 24 hours prior)
2. Not to be held on same weekend as a SWA Sanctioned event in the same Region/Metro (Not within 24 hours prior)
3. Maximum number of clubs able to participate is 4 – The Host Club plus 3 other Clubs.

Event Sanctioning Costs

1. Two Clubs (Host plus one) - \$60 (GST inclusive)
2. Three Clubs (Host plus two other clubs) - \$90 (GST Inclusive)
3. Four Clubs (Host plus three other Clubs) - \$120 (GST inclusive)

Swimming WA will (in relation to events):

1. Submit all applications to the Competition Planning Committee for approval
2. Provide an approval/decline of sanction letter
3. Provide event recommendations – if required - to ensure that events are in the best interest of the Swimming WA membership
4. Interclub event sanctioning fee must be submitted to SWA prior to the event.

Interclub Event Sanctioning Application

Appendix A

INTERCLUB EVENT SANCTIONING APPLICATION FORM

Host Club			
Name of Meet			
Length of Pool	25m (SC)	<input type="checkbox"/>	50m (LC)
Number of Lanes			
Proposed Venue			
Age Group Competing			
Type of meet Please check	Interclub Sanction Meet	<input type="checkbox"/>	
Option A: Host Club + 1 other Club (2 clubs \$60)	Option A	<input type="checkbox"/> Yes	Club 1.
Option B: Host Club + 2 other Clubs (3 clubs \$90)	Option B	<input type="checkbox"/> Yes	Clubs 1. 2.
Option C: Host Club + 3 other Clubs (4 Clubs \$120)	Option C	<input type="checkbox"/> Yes	Clubs 1. 2. 3.
Electronic Timing Used	Yes	<input type="checkbox"/>	No
Timing System Used			

Date Requested

Please give 3 preferences you would like to hold the Interclub sanction meet

1. _____
2. _____
3. _____

Officials

1. Referee: _____
2. Starter: _____
3. Judge of Stroke: _____
4. Judge of Stroke: _____
5. Other: _____

Club Details	
Host Club	
Region if applicable	
Contact Person	
Contact Email	
Contact Number	

Notes:

1. All participating Clubs must be affiliated with Swimming WA and all competing swimmers must be registered with Swimming WA
2. For the above meet to be designated as an interclub meet for Swimming WA and Swimming Australia events, the following must be met:
 - The competition must be conducted under the Rules of Swimming WA
 - Pool length dimensions must be 25 metres or 50 metres
 - Automatic timing, semi-automatic timing if times are to be used in "official" circumstances
 - Swimming WA accredited Starter, Referee and 2 Judges of Stroke
3. The meet must be conducted in accordance with Pool Depth Guidelines adopted by Swimming Australia

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Appendix B

HEALTHY CLUB POLICY

Developed by Swimming WA for the benefit of all members and the community the following must be observed for all events and activities conducted by Swimming WA and its clubs. This requirement also complies with requirements to be met by arrangements between Healthway and Swimming WA.

Tobacco Policy

Swimming WA recognizes that smoke free environments protect non-smokers from the harmful effects of environmental tobacco smoke (ETS) and contribute to reducing tobacco consumption levels. Swimming WA will encourage quitting attempts and discourage the uptake of smoking particularly by young people.

- All indoor and outdoor pool environments including participant and audience areas are 100% smoke free
- All functions (including presentation evenings, meetings and sponsorship VIP events) will be 100% smoke free.
- All venues where the sponsored programs and events are held will be 100% smoke free.
- Tobacco products will not be sold on any premises under the control of Swimming WA.
- Any person either employed by or representing Swimming WA in any capacity will refrain from smoking at any official engagement or activity related to the sponsored program.
- This No Smoking Policy will extend to all members at all times when wearing Swimming WA and/or sponsorship apparel.

Food and Catering Policy

Swimming WA understands and recognizes the importance of good nutrition and the role it plays in maintaining and improving health.

- Where food is available at functions and activities, healthy alternatives will be served.

Alcohol and Other Drugs Policy

In the interest of the health and safety, Swimming WA will actively seek to promote, encourage and support strategies to minimize harm from alcohol and other drug use.

- The use of illicit, banned substances and performance enhancing drugs will be managed in accordance with the Australian Sport Drug Agency Doping Policy
- At all functions, lower strength alcohol and non alcoholic beverages will be available
- Water will be freely and readily available
- Alcohol will be served in accordance with the requirements set out in the Liquor Licensing Act 1998. This includes no alcohol being served to patrons under the age of 18years or to intoxicated persons
- Excessive or rapid consumption of alcohol will be discouraged.

Sun Protection Policy

Swimming WA recognizes that exposure to ultraviolet radiation (UVR) has negative health effects and will therefore introduce measures to minimize exposure.

- Swimming WA strongly recommends and supports sun safe practices for all activities
- Activities will be conducted outside the hours of 10:00am and 3:00pm when UVR is at its peak whenever possible
- Natural shade will be utilized to protect participants and spectators wherever possible
- Staff and members representing Swimming WA will always act as positive role models by adopting sun protection behaviours such as wearing long sleeved shirts, extra long shorts, sunglasses and applying sunscreen

Sports Safe Policy

Swimming WA is committed to improving the health of the community through safe participation in sport and physical activity

- Warm up, stretch and cool down routines will be defined in the program for all Swimming WA meets. Swimmers and coaches will ensure that these are carried out
- An appropriate qualified first aid person will be in attendance at all training and competition sessions.
- Appropriate first aid equipment shall be available during all warm up periods and competition sessions.
- Correct fluid replacement practices will be encouraged