

## The Western Australian Swimming Association Inc. 2021 Annual General Meeting

In accordance with rule 14.1(b) of the Association's Constitution, the **2021 Annual General Meeting** of the Western Australian Swimming Association (Inc.) trading as Swimming WA was held at:

Venue: Stan Perron AC Lecture Theatre  
UWA Business School, Hackett Drive, Crawley

Date & Time: Saturday, 9 October 2021 – 1.15pm

### Minutes of Meeting

<b>1.</b>	<b>ANNUAL GENERAL MEETING OPENING</b> The President of the Western Australian Swimming Association Inc. (SWA), Mr. Dominic Sheldrick, welcome all to the 2021 Annual General Meeting (AGM) and declared the meeting open at 1.23pm. He thanked those in attendance for their support of SWA.
<b>2.</b>	<b>ACCREDITATION OF DELEGATES</b> Mr. Sheldrick confirmed that Delegate eligibility for voting was circulated to all Clubs on 24 September 2021 in accordance with the SWA Constitution. He advised that in accordance with the SWA Constitution, the meeting was declared to have a quorum with four (4) Directors and 30 eligible Delegates present, along with observers, visitors and stakeholders.
<b>Eligible Delegates</b>	
Albany	Michael Fethers
All Saints	Iain McCourt
Arena	Jeremy Wyatt
Armadale Kelmscott	Patty Blackwell
Breakers WA	Andrew Weston
Busselton	Anna-Lise Murch
Canning Districts	Steve Milford
Central Aquatic	Amanda Morris
Curtin University Vic. Park	Jason Frehner
Guildford Kalamunda	Trevor Verran
Highlanders	Lennard Bremer
Kwinana	Tony Ball

Lesmurdie Legends	Simon Bates
Mandurah	Graham Shackles
Mt. Barker	Norman Bario
Newman Churchlands	Michelle Afflick
North Coast	Heather Felton
Northam	Joanne Stephen
Perth City	Chris McMillan
Riverside	Susan Brown
Riverton	Tracey Ferguson
Rockingham	Steve Hughes
Scarborough Beach	Graeme Brown
South Shore	Irene Cooke
Southside Penrhos Wesley	Helen Harding
Superfins WA	Steve Munks
UWA West Coast	Steve Hill
Western Sprint	Rondelle May
York	Jacqui McNamara
<b>SWA Board Directors</b>	
President	Dominic Sheldrick
Elected Director	Dorothy Harris
Elected Director	Ben Loffler
Appointed Director	Peter Galvin
<b>SWA Life Members</b>	
Life Members	Jeanette Bailey
Life Members	Kaye Bolger
Life Members	Robyn Arblaster
Life Members	Ian Arblaster

<b>SWA Staff Members</b>	
Chief Executive Officer	Sophie Row
Executive Assistant	Amanda Flood
High Performance Lead	Luke Gavin
WestSwim Operations Manager	Rebecca Hamer
GM Competitive Pathways	Ben Harvey
Development & Inclusion Officer	Grace Hull
GM Organisational Sustainability	Joshua McCleery
Project Officer	Ryan Porter
Sponsorship & Alumni Coordinator	Will Rollo
Financial Controller	Serge Sasic
<b>Observers and Visitors</b>	
Armada Accounting	Nigel Dias
Swimming Australia	Bruce Havilah
Arena	Sarah Foster
Arena	Jennifer Popham
Armadale Kelmscott	Kelly Davies
Central Aquatic	Ross Rogers
Guildford Kalamunda	Trish Verran
Guildford Kalamunda	Jen Casotti
Kwinana	Stephen Cummins
Mt. Barker	Rebecca Turner
Perth City	Ingrid laschi
Perth City	Joshua Hofer
Riverton	Fiona Louis
Riverton	Deb Doody
Rockingham	Kate Cullinane
Scarborough Beach	Mel Tantrum
Scarborough Beach	Krys Hislock

South Shore	Kylie Baker										
South Shore	Beth Jones										
South Shore	Rebecca Dreverman										
Southside Penrhos	Dale Collins										
St. Hildas	Talara Dixon										
St. Hildas	Kate Bass										
Superfins	Janice Saunders										
UWA West Coast	Peter Foley										
UWA West Coast	David Bond										
UWA West Coast	Simon Holland										
York	Barbara Kelly										
York	Jan Smith										
York	Errol Smith										
York	Andrew Wherrett										
<b>3.</b>	<p><b>APOLOGIES</b></p> <p>Mr. Sheldrick informed the meeting of the apologies received by SWA and noted them as follows:</p>										
	<table border="1"> <tr> <td>SWA Board Director</td> <td>Sean Pitt</td> </tr> <tr> <td>SWA Board Director</td> <td>Tommaso D'Orsogna</td> </tr> <tr> <td>Finance &amp; Governance Chair</td> <td>Nick Short</td> </tr> <tr> <td>Corrigin</td> <td>Claire McLeary</td> </tr> <tr> <td>Pinjarra</td> <td>Emma Dawes</td> </tr> </table>	SWA Board Director	Sean Pitt	SWA Board Director	Tommaso D'Orsogna	Finance & Governance Chair	Nick Short	Corrigin	Claire McLeary	Pinjarra	Emma Dawes
SWA Board Director	Sean Pitt										
SWA Board Director	Tommaso D'Orsogna										
Finance & Governance Chair	Nick Short										
Corrigin	Claire McLeary										
Pinjarra	Emma Dawes										
<b>4.</b>	<p><b>VALE</b></p> <p>Mr. Sheldrick informed the meeting that during 2021, SWA saw the passing of Peter Prunster, husband of Carolyn. It is with sadness that the Association marked the passing of Mr. Prunster and expressed its sincere condolences to his family. Peter held the position of SWA President for 7 years and was a valued member of the Western Australian swimming community.</p>										
<b>5.</b>	<p><b>ADOPTION OF THE MINUTES OF THE PREVIOUS SWA AGM HELD ON 10 OCTOBER 2020</b></p> <p>Mr. Sheldrick informed the meeting that the Minutes of the 2020 SWA AGM were distributed last year in accordance with the SWA Constitution. Mr. Sheldrick asked whether there were any questions or matters arising from the Minutes.</p> <p>There being no amendments, Mr. Sheldrick called for a mover and a seconder that the Minutes of the SWA 2020 AGM be accepted as a true and correct record.</p>										

	<p><b>Moved:</b> Iain McCourt (All Saints)</p> <p><b>Seconded:</b> Tony Ball (Kwinana)</p> <p>Mr. Sheldrick requested a show of hands from eligible Delegates for the acceptance of the Minutes of the 2020 SWA AGM.</p> <p><b>Carried:</b> Unanimously</p>
6.	<b>PRESENTATION OF THE SWA ANNUAL REPORTS FOR 2020-21</b>
6.1	<p><b>SWA PRESIDENT</b></p> <p>Mr. Sheldrick provided a verbal summary of the President's Report contained in the Annual Report.</p> <p><b>Moved:</b> Steve Hill (UWA West Coast)</p> <p><b>Seconded:</b> Steve Hughes (Rockingham)</p> <p><b>Carried:</b> Unanimously</p>
6.2	<p><b>SWA CHIEF EXECUTIVE OFFICER</b></p> <p>Ms. Row provided a verbal summary of the CEO's Report contained in the Annual Report</p> <p><b>Moved:</b> Graeme Brown (Scarborough Beach)</p> <p><b>Seconded:</b> Chris McMillan (Perth City)</p> <p><b>Carried:</b> Unanimously</p>
6.3	<p><b>FINANCE AND GOVERNANCE COMMITTEE REPORT</b></p> <p>Mr. Sasic, SWA Financial Controller, presented the Finance and Governance Committee Report.</p> <p>Mr. Sasic provided an overview of the financial performance of the Association during 2020-21 and did so via an on-screen PowerPoint presentation. Mr. Sasic also provided an overview of the financial performance of the Lakelands Swim School.</p>
6.4	<p><b>AUDITOR'S REPORT – ARMADA AUDITING</b></p> <p>Mr. Sheldrick thanked Mr. Sasic and requested Mr. Nigel Dias, Managing Director of Armada Auditing, to present the SWA Auditor's Report for 2020-21.</p> <p>Mr. Dias discussed that Armada Auditing had conducted an independent Auditor's Report and advised that the Financial Report of the Western Australian Swimming Association Inc. was in accordance with the Associations Incorporations Act 2015 and represented a true and fair view of the Group's financial position, financial performance and cash flows as at 30 June 2021.</p> <p>Mr. Sheldrick thanked Mr. Dias and the team at Armada Auditing. There being no further discussion, Mr. Sheldrick called for a mover and a seconder for the Finance &amp; Governance Committee Report and the Auditor's Report.</p> <p><b>Moved:</b> Iain McCourt (All Saints)</p> <p><b>Seconded:</b> Graeme Brown (Scarborough Beach)</p> <p>Mr. Sheldrick requested a show of hands from eligible Delegates for the acceptance of the Finance &amp; Governance Committee Report and the Auditor's Report.</p> <p><b>Carried:</b> Unanimously</p>

7.	<p><b>CONFIRMATION OF ELECTED DIRECTORS</b></p> <p>Mr. Sheldrick informed the meeting that the terms for Ms. Helen Hull and Mr. Sean Pitt end effective as of today.</p> <p>Mr. Sheldrick thanked Ms. Helen Hull and Mr. Sean Pitt, for their contribution and time served on the Board. Mr. Sheldrick then informed the meeting that Ms. Hull had advised the Board that she would not be seeking re-election at this time and further advised that Mr. Pitt was a candidate for one of the vacant Board positions.</p> <p>Mr. Sheldrick addressed the meeting, stating that in accordance with the SWA Constitution, the Notice of the Swimming WA AGM was circulated to advise Members of the positions to be elected.</p> <p>The number of nominations received for the two (2) vacancies of Elected Director equated to more than the number of vacancies required. In accordance with section 23.2(f) of the Swimming WA Constitution, SWA Affiliated Clubs for the 2021-22 membership year were invited to vote. Voting was conducted online and closed at 12:00 noon on Friday 8 October 2020. It was confirmed that a quorum was achieved.</p>
7.1	<p><b>TWO (2) ELECTED DIRECTORS– 3 YEAR TERMS</b></p> <p>(1) Darren Michael (Peel Aquatic)</p> <p>(2) Jeanette Bailey (SWA Life Member)</p> <p>Mr. Michael and Mrs. Bailey left the Membership and joined the SWA Board on the stage.</p>
8.	<p><b>LIFE MEMBER NOMINATIONS 2021</b></p> <p>Mr. Sheldrick informed the Membership that the purpose of awarding SWA Life Membership was to acknowledge the dedicated and selfless contribution of persons who have provided extensive years of voluntary service to SWA. Rule 14 of the SWA By-Laws states that the Honours and Awards Committee consider nominations for SWA Life Membership in advance of the AGM and provide their recommendations to the AGM for approval.</p> <p>For 2021, Swimming WA had received two (2) nominations for SWA Life Membership for the Honours and Awards Committee to consider. One of the nominations received did meet the criteria, however the other nomination received did not meet the criteria.</p> <p>Therefore, there would be one presentation of SWA Life Membership for 2021.</p> <p>Mr. Sheldrick announced that Mr. Errol Smith would be awarded with SWA Life Membership for 2021 and requested Mr. Smith to approach the stage to receive his award.</p> <p>Mr. Sheldrick congratulated Mr. Smith on behalf of the SWA Board and SWA Membership.</p>
9.	<p><b>ACKNOWLEDGEMENT OF JOSHUA HOFER FOR HIS WORK AS SWA AMBASSADOR</b></p> <p>Mr. Sheldrick informed the Membership that Mr. Joshua Hofer’s term as SWA Ambassador had come to an end, and it was timely to acknowledge and thank Mr. Hofer for his efforts and the time he had put into this role. Mr. Sheldrick presented Mr. Hofer with a certificate of appreciation on behalf of the SWA Board and SWA Membership.</p>

**10. MEETING CLOSE**

Mr. Sheldrick thanked the SWA Board, management and staff for their dedication and hard work over the 2020-21 year. Mr. Sheldrick then thanked those in attendance and, there being no further business, closed the meeting at 1.48pm.

Signed as a true and accurate record of the meeting of 9 October 2021.

\_\_\_\_\_  
**Mr. D. Sheldrick**

Chairperson

Dated: \_\_\_\_\_